



***3<sup>rd</sup> Annual Public Health Information Network  
(PHIN) Conference***

***May 10-12, 2005  
Hyatt Regency Atlanta***



**Call for Abstracts**

## Background

The Public Health Information Network (PHIN) is a critical component to improving public health capacity in the 21<sup>st</sup> Century. With this in mind, we are pleased to invite abstracts for our 3<sup>rd</sup> Annual Conference at the Hyatt Regency Hotel in Atlanta, Ga. We expect this to be a competitive process and encourage the submission of cross-sector and cross-jurisdictional abstracts. This includes abstracts that show linkage to the clinical and/or emergency response sectors. While presentations showcasing a particular project may be of some interest, the presentations of greatest value will be those that guide us towards standards-based integrated systems.

## Meeting Program in Draft

### Monday, May 9, 2005

8:30 A.M. – 5:00 P.M.	Special Interest/Partner Meetings
5:00 P.M. – 7:30 P.M.	Registration

### Tuesday, May 10, 2005

7:00 A.M. – 5:00 P.M.	Registration
7:00 A.M. – 8:30 A.M.	Continental Breakfast
8:30 A.M. – 10:30 A.M.	Opening Plenary Session and Keynote Address
10:30 A.M. – 11:00 A.M.	Break
11:00 A.M. – 12:30 P.M.	Concurrent Sessions
12:30 P.M. – 2:00 P.M.	Lunch on your own
2:00 P.M. – 3:30 P.M.	Concurrent Sessions
3:30 P.M. – 4:00 P.M.	Break
4:00 P.M. – 5:30 P.M.	Concurrent Sessions
6:00 P.M. – 8:00 P.M.	Reception

### Wednesday, May 11, 2005

7:00 A.M. – 5:00 P.M.	Registration
7:00 A.M. – 8:30 A.M.	Continental Breakfast
8:30 A.M. – 10:00 A.M.	Concurrent Sessions
10:00 A.M. – 10:30 A.M.	Break
10:30 A.M. – 12:00 P.M.	Concurrent Sessions
12:00 P.M. – 2:00 P.M.	Networking Lunch
2:00 P.M. – 3:00 P.M.	Poster Session
3:00 P.M. – 3:30 P.M.	Break
3:30 P.M. – 5:30 P.M.	Concurrent Sessions

## Thursday, May 12, 2005

7:00 A.M. – 8:30 A.M.	Continental Breakfast
8:30 A.M. – 10:00 A.M.	Concurrent Sessions
10:00 A.M. – 10:30 A.M.	Break
10:30 A.M. – 11:30 A.M.	Poster Session
11:30 A.M. – 1:00 P.M.	Lunch on your own
1:00 P.M. – 2:30 P.M.	Concurrent Sessions
2:30 P.M. – 3:00 P.M.	Break
3:00 P.M. – 4:30 P.M.	Closing Plenary

## Friday, May 13, 2005

8:30 A.M. – 5:00 P.M.	Special Interest/Partner Meetings
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## The Submission Process

All submissions must be made through the submission section at the PHIN web site. Submissions will be accepted at the PHIN Web site starting February 14, 2005, and must be submitted no later than March 4, 2005. To submit an abstract go to the PHIN web site at [www.cdc.gov/phinf](http://www.cdc.gov/phinf) and select the **PHIN 2005 Abstract Submission** link. Abstracts must be submitted by midnight on the deadline date. Those submitted after this date will not be accepted.

### Presentation types:

**Oral presentation** – Abstracts submitted for oral presentation should fit within the abstract categories listed below and should address how they meet or plan to meet PHIN standards and specifications. Authors of accepted abstracts will have 20 minutes to present their work with 10 minutes for questions and discussion.

**Poster presentation** – Posters are the preferred format for presenting preliminary results of studies, illustrating and discussing innovative systems and services, describing experimental or in-practice projects and programs or other dimensions of public health informatics. Each accepted poster is displayed during one of the 60-minute poster sessions at the conference. At least one author must be present at the poster session. While electrical power is not typically supplied to individual posters at the time of presentation, some authors choose to augment their presentations with short demonstrations offered on personal laptop computers under battery power.

**Computer demonstration as part of presentation** – These presentations most often illustrate one or more aspects of a leading-edge system that is in use, under development, or at a testing or prototype stage. Each demonstration will have 30 minutes, with an additional 10 minutes for audience questions and comments.

## Abstract Categories:

1. Early Event Detection
2. Surveillance, Monitoring and Health Tracking
3. Laboratory Information Management
4. Outbreak Management
5. Countermeasure and Response Administration
6. Recovery
7. Communications and Alerting
8. Knowledge Management
9. Analysis, Visualization and Reporting / Geographic Information Systems
10. Collaboration Services
11. Design Standards
12. Directory Services
13. Data Exchange
14. Vocabulary Services
15. Data Modeling
16. Security
17. Information Systems Management (including Project and Program Management)
18. Informatics Workforce Development Strategies and Distance Learning
19. Funding Strategies
20. Other

## Rules and Guidelines:

1. All abstracts must be submitted by a public health, emergency response, academic, healthcare or public service organization. Commercial entities are welcome to collaborate with these organizations but abstracts cannot be submitted by a commercial organization.
2. The Planning Committee reserves the right to alter or arrange the format of presentations to best meet the goals of the conference (example: combine several didactic presentations into a short panel presentation with a commentator and an interactive session focused more on group dialogue.).
3. All abstracts MUST limit the total description to 500 words or less, and address the following in order to be considered for acceptance:
  - Abstracts must pertain to the Public Health Information Network. Submitters will be asked to provide a description of how the abstract relates to PHIN. All abstracts must include the following discussion points (to be presented as part of all submitted abstracts):
    1. How does the activity/project described meet or plan to meet PHIN compliance?
    2. Are there specific industry standards or capabilities pertaining to your topic area that contribute to the advancement of PHIN?

4. Each abstract submitted must have a single Point of Contact identified that includes email address, phone number and fax number.
5. Abstract submitters will be notified of decision by March 21, 2005 via email only. Decisions are final.
6. It is important the submitter send changes to email or contact information to [PHIN2005@cdc.gov](mailto:PHIN2005@cdc.gov) since this will be the method used to communicate with submitters.
7. Submitters whose presentations are accepted will be required to submit final oral and poster presentations preferably in PowerPoint via email by May 1, 2005 for posting to the web. For computer demos, screen shots with accompanying text descriptions are recommended.
8. Any abstracts left “incomplete” will not be included in the review. There are no exceptions.
9. Abstracts may be rejected for the following reasons:
  - Duplicate Abstract (abstract contains overlap with contents of another abstract)
  - Abstract is not appropriate for the PHIN meeting
  - Abstract is promotional in nature
  - Abstract is poorly written
  - Abstracts do not adequately address discussion points listed in #3.
10. Presentations may be videotaped for viewing via the web either live and/or as archived video stream.
11. Participant registration will be available online. Please check the PHIN website for updates: [www.cdc.gov/phinf](http://www.cdc.gov/phinf).
12. Questions? Email to [phin2005@cdc.gov](mailto:phin2005@cdc.gov).

## Procedure for Abstract Submission:

Online submission will be processed with **OASIS** abstract software. Click on [www.cdc.gov/phinf](http://www.cdc.gov/phinf) and then choose **PHIN 2005 Abstract Submission**. The procedure for submission is as follows.

- **Login-** New users should click on the “New Account” link to create a profile with basic information. During this process, users create a password and provide a password hint. OASIS will generate a login name for the user and a link to enter the site directly. OASIS also emails the account information to the user at the time of registration.
- **Abstract Home Page-** After logging in, the user views a customized “Abstract Home Page”, which lists the submissions the user has entered under the current account. For submission OASIS lists the title, control number, date/time stamp and a status indicator. The status link shows the completion status.
- **Abstract Submission Steps:**
  1. **Abstract Title:** In addition to providing the abstract title an affirmation statement will be requested. Affirmations are statements that must be answered true for the submission to be considered for review.
  2. **Author**

- Multiple authors can be entered
  - The presenting author must be designated
3. **Presentation Type:** Choose from Oral Presentation, Poster Presentation or Computer Demo as a Part of Presentation. Presentation types are described above.
  4. **Abstract Category:** Each abstract submitted must select the category where it best fits.
  5. **Keywords:** A minimum of 2 and maximum of 5 keywords must be entered on this screen.
  6. **Abstract:** Abstracts have a 500 word limit.
    - Abstracts can be entered by one of two methods: abstract text can be cut and pasted into an abstract text box; or a file containing the abstract can be uploaded.
    - The abstract is limited in size to 500 words, a word count is maintained by the system and the abstract exceeds 500 words, the system will note that the abstract is incomplete.
    - Special characters and symbols will be converted into a special OASIS html format that will allow the system to control the proper appearance of the font on all outputs.
    - Graphs and charts will **not** be accepted as part of the abstract.
  7. **Biography:** Presenting authors are asked to provide a short biography which includes relevant background information and major affiliations. The biography of the presenting author has a size limit of 250 words
  8. **Learning Objectives and Relevance to PHIN:** Please include a list of learning objectives for the audience (2-5 learning objectives, of up to 150 characters in length must be entered). Learning objectives should include major concepts on which the author would like the audience to focus.  
**Relevance to PHIN:** The relevance to PHIN must be included. This field has a size limit of only 250 characters requiring entry of a succinct but compelling description of how the abstract relates to PHIN.

#### **Abstract Revision:**

Revisions can be submitted between the opening and closing date but must be submitted no later than midnight of March 4, 2005. After clicking on the link to access your abstract you will see a **Review My Work Page**, click on the step you wish to revise. The system will return you to the **Review My Work Page** when you are finished.

#### **Browser Requirements for Online Submission:**

The recommended browser is Internet Explorer 5.5 or above, which can be downloaded from the online submission site. This browser will allow you to utilize the features of OASIS. For more information regarding browser or software requirements contact support @abstractsonline.com.

**Sessions:**

Sessions will be 60-90 minutes in length and held concurrently. Sessions will be oral and poster presentations, breakout groups and computer demonstrations. Each session will have a moderator to help facilitate the session.

**Special Interest/Partner Meetings:**

There will be meeting space reserved for special interest groups and partner meetings. Meeting space will be available, on a first-come first-serve basis, on the Monday before and the Friday after the conference.

**Exhibitor/Sponsorship Opportunities:**

Sponsorship and exhibitors information will be posted on the PHIN website [www.cdc.gov/phinf](http://www.cdc.gov/phinf).

**Registration:**

Information on pre-registration, hotel accommodations and travel arrangements will be provided in the preliminary program that will be available at <http://www.cdc.gov/phinf>.

**Hotel Information:**

The conference will be held at the Hyatt Regency Atlanta. All reservations must be made individually through the hotel's reservation department by calling 800 233-1234. Please refer to the 2005 PHIN conference to guarantee the group rate of \$113.00 when you make the reservation.

The Hyatt Regency Atlanta is located on Peachtree Street in the heart of downtown. The hotel is attached to the Peachtree Center, an area of restaurants and shopping, and it is centrally located near cultural activities including Georgia World Congress Center, Philips Arena, Underground Atlanta, Centennial Olympic Park, Buckhead and historic attractions. The Hyatt Regency is conveniently attached to the MARTA system, which provides transportation throughout the city as well as to and from the airport.

## **Program Planning Committee**

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